



# **AFTER-SCHOOL ACTIVITIES GUIDE 2017/18**

**ALL YOU NEED TO KNOW ABOUT THE AFTERNOON AT DISD**

## **Welcome**

A very warm welcome to our After-School Activities 2017/18!

Our students are able to choose from a wide range of exciting, challenging and fun-filled activities.

Participation will help to develop the student physically, mentally, socially and emotionally. With the Student's involvement in activities, they will develop skills like respect for self and others, appreciation of one's talents but also weaknesses. Taking part in activities is a great way to encourage teamwork and sharing of common goals.

## **Just Play Sports Academy LLC**

Just Play Sports Academy LLC, former Football Center, is an official partner of Deutsche Internationale Schule Dubai (DISD) in management of the school's After-School Activities. ***All registrations and billing of any After-School Activities will be organized and managed by Just Play Sports Academy LLC.***

## **Registration process**

Registrations open on Thursday, 14<sup>th</sup> September 2017 8 pm.

Registrations end on Thursday, 21<sup>st</sup> September 2017 8 pm.

Parents are able to view the After-School Activities schedule online to prepare for registration. The online registration will open from Thursday, 14<sup>th</sup> September 8pm on through the [parents portal](http://justplay.ae/german-international-school-after-school-activities/) on the Just Play website (<http://justplay.ae/german-international-school-after-school-activities/>).

The PW to enter the system will be send to you separately.

To register for an activity please follow the guidelines starting on page seven (7). Activities must be booked online.

Registrations for the Instrumental Master Classes are also possible through the online system. Payment needs to be completed once your child`s seat is firmly confirmed.

Payments are advised to do online as you booked the activity, if not or for the Instrumental Master classes please pay the necessary fee for the relevant activity in cash or by cheque to the Just Play office in DISD with Ms. Maica Bugarin ([maica@justplay.ae](mailto:maica@justplay.ae)).

Registration is on a first-come, first-served base and places are booked firmly once the full payment is received.

All registered children who are already registered for full bus transportation will automatically be rebooked to the late bus leaving school daily at 4.20pm. For questions

regarding the bus transportation please contact Mrs. Sabine Berti ([sabine.berth@germanschool.ae](mailto:sabine.berth@germanschool.ae)).

The age limits given for the activities must strictly be observed.

Please respect the end of registration. Late registrations do not reduce the fees involved.

In case there are free seats available after the end of the registration, students are welcome to register but payment has to be done first.

### Activity Calendar (subject to changes)

The calendar indicates the expected number of classes for each weekday in term 1 and 2.

#### 1<sup>st</sup> Term 2017/18

	Sunday	Monday	Tuesday	Wednesday	Thursday
October	1, 8, 15, 22, 29	2, 9, 16, 23, 30	3, 10, 17, 24, 31	4, 11, 18	5, 12, 19
November	5, 12, 19, 26	6, 13, 20, 27	7, 14, 21, 28	1, 8, 15, 22, 29	2, 9, 16, 23,
December	3, 10	4, 11	5, 12	6, 13	7, 14
January	7, 14, 21, 28	8, 15, 22, 29	9, 16, 23, 30	10, 17, 24, 31	11, 18, 25
<b>No. of Classes</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>12</b>

#### 2<sup>nd</sup> Term 2017/18

	Sunday	Monday	Tuesday	Wednesday	Thursday
February	4, 11, 18, 25	5, 12, 19, 26	6, 13, 20, 27	7, 14, 21, 28	8, 15, 22
March	4, 11, 18	5, 12, 19	6, 13, 20	7, 14, 21	1, 8, 15, 22
April	8, 15, 22, 29	9, 16, 23, 30	10, 17, 24	11, 18, 25	12, 19, 26
May	6	7	1, 8	2, 9	3, 10
June	Ramadan	Ramadan	Ramadan	Ramadan	Ramadan
<b>No. of Classes</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

(\* ) All After-School activities ends on May 10<sup>th</sup>, 2018.

## **Presentation days**

On **Thursday, 14<sup>th</sup> September 2017** all students and parents are invited to our presentation day. Most of the providers will be available to present their activity and answer questions.

**Primary After-School activities will be presented from 12:25 pm -1:30 pm**

**Secondary After-School activities will be presented from 1:30pm to 2:30 pm.**

Please note that the school buses will leave as usual at 2:20pm on this day.

*On **Sunday, 17<sup>th</sup> September 2017 from 2:15 pm to 4:10 pm** all students and parents from grade 3 onwards are invited to our free Instrumental Trial Sessions.*

## **Begin of After-School Activities**

All of our **1<sup>st</sup> term activities** begin in the week starting **Sunday, 1<sup>st</sup> October 2017** and end on **Wednesday, 31<sup>st</sup> January 2018**.

The **2<sup>nd</sup> term activities** begin **on Sunday, 4<sup>th</sup> February 2018** and end on **Thursday, 10<sup>th</sup> May 2018**.

## **Location of Activities**

All activities are located in the school/kindergarten. For the exact location please see our daily schedule which will be published before the start of the activities.

## **Timings**

All **Kindergarten After-School activities run from 2:20pm to 3:50pm** and all **school After-School activities run from 2:40pm to 4:10pm**. Kindergarten children can be picked up by parents between 3:50pm-4:15pm latest. School children must be picked up by parents at 4:10pm. The buses (if booked) will leave at 4:20pm.

No student is allowed to leave the kindergarten/school before the end of an activity. In case of any urgent necessity or emergency the student or parent is expected to inform the school secretary [info@germanschool.ae](mailto:info@germanschool.ae) or call at 04-4562718.

### **Mandatory After-School classes**

Before you plan the After-School of your child please check from the class timetable any other After-School school lessons which are mandatory for your child.

### **Remedial teaching**

Our remedial teaching clubs will be run by qualified DISD teaching staff. These clubs give extra support and focus on removing existing knowledge gaps. You can book these clubs like all other activities but please keep in mind that in case there are more bookings than places available the allocation will be done needs oriented.

### **Curriculum complementing classes**

New for this school year are the curriculum complementing classes. These courses offer individual support and creative learning. We have a Debating, Photography and Drama Class. The courses are supported by the school and will have a low fee.

### **Music classes**

The Instrumental Master classes will follow the ABRSM syllabus, preparing interested students for the external ABRSM exams. The program will cover lessons for: Flute, Saxophone, Clarinet, Horn, Trumpet, Euphonium, Drums, Violin, Piano, Guitar and Recorder.

The Instrumental Master classes are designed to cater 2-3 students only for 90 min. The students will receive 30, 45 or 60 minutes private lessons and the possibility to learn and listen to the other lessons till the end of the 90 min. period.

Only students with instrumental lessons, either inside DISD or outside, will be selected to join the Orchestras and Band.

### **Attendance/Punctuality**

Every student is expected to attend every booked activity and be there on time. In case of any absences or emergencies the student or parent is expected to inform the school secretary [info@germanschool.ae](mailto:info@germanschool.ae) – Ph.:04-4562718. The secretary will pass the information to the relevant coach.

## **Equipment**

All students are expected to come to every booked activity with the appropriate attire and equipment.

For the sports activities the students need to wear their sports clothes and shoes.

For football in the sports hall students have to wear proper indoor soccer shoes. It is not allowed to enter the hall with cleated or studded soccer shoes.

## **Cancelled Activities**

Please note that activities on offer might be cancelled in case there are not enough registrations. Of course we then do our best to find another appropriate activity for your child. If this is not possible the paid fees will be refunded from our accounts (Just Play).

Our policy is to never cancel a running activity. However there might be unforeseen reasons to do so.

In this case parents will be informed immediately. The children will be supervised until parents are able to collect them or transportation is available.

## **Students with bus transportation**

The booked bus transport is binding for the whole academic year and cannot be changed.

In the After-School the buses leave at **4:20pm**. The kindergarten and the primary school children will be brought into the main hall where they gather before they enter the buses.

In case of any absences or emergencies the student or parent is expected to inform the school secretary [info@germanschool.ae](mailto:info@germanschool.ae) – Ph.: 04-4562718 or our bus coordinator Mrs. Sabine Berti [sabine.berti@germanschool.ae](mailto:sabine.berti@germanschool.ae).

## **Refund policy**

In case a student decides not to attend the booked activity until the end of term there will be no refund.

In case of any physical injury in the booked sports activity, students are advised to transfer in any available non-sports activity; if no seats available in any other activities, paid fees to the remaining classes will be refunded from our accounts.

For the activities which are cancelled for reasons of not enough registrations the paid fees will be refunded from our accounts.

If an activity has to be cancelled for any unforeseen circumstance (e.g. weather or late announcement of public holidays) there will be no refund.

## Contact Persons

For all information's regarding the Activities please directly contact the Just Play office at DISD, Ms. Maica Bugarin on [maica@justplay.ae](mailto:maica@justplay.ae) or Ph.: 052-7421244.

For information's regarding all Activities run by DISD staff or Music Activities please contact Mrs. Gudrun Herlan on [afternoon@germanschool.ae](mailto:afternoon@germanschool.ae) or Ph.: 04-4562718.

# BOOKING PROCESS

Step 1. Visit the Just Play website at [www.justplay.ae](http://www.justplay.ae). Under Schools and Nurseries, click on German International School.

Step 2. For the first time users, click on Parent Portal.

Step 3. You will be asked to enter the page password – DISDASA.

Step 4. Select the class of the student you would like to register. Please make sure you choose the correct grade/class of your child.

Step 5. Select your preferred activity from the list by clicking on the activity title.

The image displays three screenshots of the Just Play website interface. The top screenshot shows the 'Parent Portal' and 'Account Log In' sections. The middle screenshot shows the 'PARENTS PORTAL' section with a grid of buttons for selecting a grade level, ranging from Prep-KG to Grade 12. The bottom screenshot shows the 'INSTRUMENTAL MASTER CLASSES' section, listing various activities such as Instrumental Master Classes Flute, Saxophone, Clarinet Or. 3-12 (Tuesday), Instrumental Master Classes Horn, Trumpet, Euphonium Or. 3-12 (Tuesday), Instrumental Master Classes Horn, Trumpet, Euphonium Or. 3-12 (Sunday), and Instrumental Master Classes Guitar Or. 3-12 (Sunday).

Step 6. Book your activity by clicking on the 'Book Now' button next to the available slot. This page will show you the time, description of the class, price and how many places remain in the class.

Below are a list of the activities that your child may book onto. Select and pay to confirm your place. Spaces are limited and sold on first come, first served basis.

Child details

First name

Last name

Gender

Grade (required)

Do you have bus transport?

[Add child](#)

Step 7. If you are booking for the first time, you will need to create an account. Enter in your details on this registration screen to create an account. You will need to create your own username and password for easy access on your next booking.

[Sign up with Facebook](#)

[New User](#) Existing User

First name

Last name

Email address

Username

Password: min 8 characters long

[Register for a new account](#)

Forgot your Password?

Enter your email  [Reset](#)

By signing up or logging in you accept the terms and conditions of our booking provider

Step 8. Enter your mobile number, then click Continue.

Below are a list of the activities that your child may book onto. Select and pay to confirm your place. Spaces are limited and sold on first come, first served basis.

Enter mobile phone

We will shortly be introducing SMS notifications of booking confirmations/cancellations etc. please enter your full mobile number to continue

Country code

Mobile phone number

[Continue](#)

Step 9. Once you have registered and entered all required information, you will be asked for the name of the child who is attending the class. Please ensure you enter your child's name and do not enter your own name.

Step 10. The next screen will all you to confirm your child's name and make any final changes before completing the booking. If the details of the child are correct, please click Continue with Booking.

Below are a list of the activities that your child may book onto. Select and pay to confirm your place. Spaces are limited and sold on first come, first served basis.

Your booking session expires in 3:35

Children added to booking

Name	Actions
Todd 1 Todd 1	<a href="#">CHECK/Update Details</a> <a href="#">Remove from this booking</a>

[Continue with booking](#)

Step 11. This screen shows all final details including the class name and total cost. You will be required to read and agree to the Terms & Conditions before payment. Please read over these before checking the box.

Logged in as alim3ith logout

Details	Price	Delete
German School Football Gr. 1-2 (Wednesday) (Wed 4th October,Wed 11th October,Wed 18th October,Wed 1st November,Wed 8th November,Wed 15th November,Wed 22nd November,Wed 29th November,Wed 6th December,Wed 13th December,Wed 10th January,Wed 17th January,Wed 24th January,Wed 31st January) (Child)	AED 120.00	<a href="#">delete</a>

Your booking session expires in 14:58

Total cost AED 1,120.00

Understand and agree to the Just Play Activities Terms and Conditions

[apply](#) [Proceed with payment](#)



Step 12. When you are ready, click the Proceed with Payment button and you will be directed to the final payment screen. Enter your payment details and click 'Pay' to finalise your booking.

Once the payment has been approved, your booking has been confirmed and you will be sent a confirmation email outlining the payment and class details. You can also log into your account at any time to view the details.

